

# Therapist

Position Title	Department	Reports to
Therapist-In House	Therapeutic Services	Supervisor of Therapeutic Services
Employment Status	FLSA Status	Effective Date
<input type="checkbox"/> Temporary <input checked="" type="checkbox"/> Full-Time <input type="checkbox"/> Part-Time Salary: 55k-63k	<input type="checkbox"/> Nonexempt <input checked="" type="checkbox"/> Exempt	

## Position Summary

**Therapist -In House** - located in Sodus, Licensed Master Level therapists provide professional mental health services to individuals, children, couples and families throughout our five counties under several programs and initiatives. Services are specialized to be healing centered to promote resiliency for individuals that have experienced trauma, abuse and/or loss. General counseling services are provided for acute and ongoing mental health concerns and substance abuse, grief/loss, relational concerns and fear of change in employment or other life event. In house therapeutic services are provided at our Sodus Office in Wayne County.

## Essential Duties and Responsibilities

The essential functions include, but are not limited to the following:

- Modeling the Agency's core values of safety, trustworthiness, choice, collaboration, and empowerment in every interaction with co-workers, clients, service providers and the community at large
- Provides comprehensive treatment services to meet the needs of the clients within the respective program utilizing community, group, individual, conjoint and family therapy as needed and required
- Provide clinical assessments, treatment planning and documentation to support the therapeutic process
- Engage in clinical supervision, agency meetings and clinical case review as needed and required
- Maintain and complete clinical documentation for all active clients in a timely manner and send to supervisor for approval
- Works with Supervisor and Office Coordinator to manage caseload expectations.
- Participate on task forces, community meetings or other committees, as appropriate
- Become trained and fluent in utilizing treatment modalities specific to treating trauma, abuse and/or loss
- Complete reports for court, school, and other community agencies as appropriate and approved by supervisor
- Adhere to all policy and procedure as outlined in the clinical P&P and training manual

## Minimum Qualifications (Knowledge, Skills, and Abilities)

- Master's degree or higher in Social Work, Mental Health Counseling or related field
- Licensure in New York State (LMSW, LCSW, LMFT, LMHC (MHC-P), LCAT etc.)
- Experience in trauma informed treatment and intervention, motivational interviewing and healing centered approach to therapeutic treatment
- Demonstrates ability to communicate effectively and work cooperatively with culturally diverse persons, staff and multiple service provider agencies

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- Competent in use of computer software such as EMR systems, Microsoft Office, and virtual platforms
- Experience and knowledge on the use of computers, cell phones and a broad understanding of using the internet, server and e-mail in the workplace
- Verbal and written communication, organizational skills, ability to multi-task and prioritize agency needs
- Strong interpersonal skills that align with agency expectations and culture
- Good problem solving and time management skills and the ability to remain calm in a crisis
- Knowledge of local county and regional educational, community and behavioral health systems
- Maintains valid and current certifications and licensures required to hold the position
- Complies with all governmental and legal requirements

## Physical Demands and Work Environment

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this position. Reasonable accommodations may be made to enable individuals with disabilities to perform the functions.

Physical Requirements: Light lifting (under 15 lbs.); light carrying (under 15 lbs.); reaching above shoulder; use of fingers; walking (intermittent); standing (intermittent); hearing (aid permitted); clear speech. The work is sedentary. Typically, the employee may sit comfortably to do the work. However, there may be some walking, standing, bending, and carrying light items like papers or books. No special physical demands are required to perform the work.